

OFFICE OF INTERNATIONAL STUDENT
AND SCHOLAR SERVICES

This form is to request J-1 status at Northwestern University. The Exchange Visitor should complete, sign, and return the form and required documents (see below) to their Northwestern Host Department.

BIOGRAPHICAL INFORMATION: MUST MATCH YOUR PASSPORT

Surname(Last): First Name(s):
Birth Date: Gender:
Email:
City of Birth: Country of Birth:
Country of Citizenship: Country of Permanent Residence:
Home Country Position: If other, explain (e.g. doctor, lawyer, etc.)
Home institution:
Have you been in J-1 or J-2 status in the last 24 months?
If you are currently in the U.S., provide U.S. phone number:

INSURANCE INFORMATION

Under regulations of the United States Department of State, **all individuals who enter the U.S. on a J visa are required to have medical insurance to cover themselves and any accompanying dependents** for the duration of the program. The Department of State requires that insurance must meet the following requirements:

- ☐ \$100,000 for each illness or accident with a deductible not to exceed \$500 per illness or accident.
- ☐ \$50,000 for medical evacuation
- ☐ \$25,000 for repatriation of remains

*Please note: the Exchange Visitor must consult with the Northwestern University department and the [Office of Risk Management](#) prior to purchasing insurance as Northwestern University's requirements are **higher** than the Department of State. Insurance purchased abroad must meet the stated requirements, be approved by Northwestern University's office of Risk Management, and demonstrate continuous coverage for the J-1 exchange visitor and any J-2 dependents. It is the responsibility of the EV to provide insurance information and policy coverage to their sponsoring department. Willful failure to maintain insurance coverage during the J-1 program will result in the termination of the program.

SIGNATURE

By signing this form, I declare that the information above is accurate and that I will comply with the insurance requirements

Date:

Signature Here

REQUIRED DOCUMENTATION

- ☐ **Biological page of passport**
- ☐ **Proof of funding** (see our [website](#) for guidelines) if not being fully funded by Northwestern University.
- ☐ **Copies of current and all previous DS-2019s** if previously held/currently hold J-1 status
- ☐ **J-1 Transfer-In Form** if transferring J-1 SEVIS record from another U.S. institution.
- ☐ **J-1 Student Intern Student Supplement** (see form for required documentation) if applicable.
- ☐ **J-2 Dependent Request Form** (see form for required documentation) if applicable

***If EV is changing status (COS) in the U.S. from current status to J-1, please consult OISS.**