

## Letter of Invitation Template (for B1/B2 visitor)

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Date: \_\_\_\_\_

### To Whom it May Concern:

I, the undersigned, residing at \_\_\_\_\_ (U.S. Address)  
would like to invite \_\_\_\_\_ (Full name of guest)  
residing at \_\_\_\_\_ (address in home country)

Purpose of Invitation: \_\_\_\_\_

Other planned activities in the U.S.: \_\_\_\_\_

Dates of Invitation: From: \_\_\_\_\_ (M/D/Y) To: \_\_\_\_\_ (M/D/Y)

### My Information:

Name \_\_\_\_\_

Date of Birth (M/D/Y) \_\_\_\_\_ Place of Birth \_\_\_\_\_

Present Address \_\_\_\_\_  
\_\_\_\_\_

Passport Number \_\_\_\_\_

Date of issue (M/D/Y): \_\_\_\_\_ Passport valid until: \_\_\_\_\_

Last date of entry into the U.S. (M/D/Y) \_\_\_\_\_

Occupation \_\_\_\_\_ Relationship to guest: \_\_\_\_\_

### Information about Guest:

Name \_\_\_\_\_

Date of Birth (M/D/Y) \_\_\_\_\_ Place of Birth \_\_\_\_\_

Present address \_\_\_\_\_  
\_\_\_\_\_

Occupation of guest \_\_\_\_\_

Name and address of employer of guest \_\_\_\_\_  
\_\_\_\_\_

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Inviter's name

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Inviter's signature